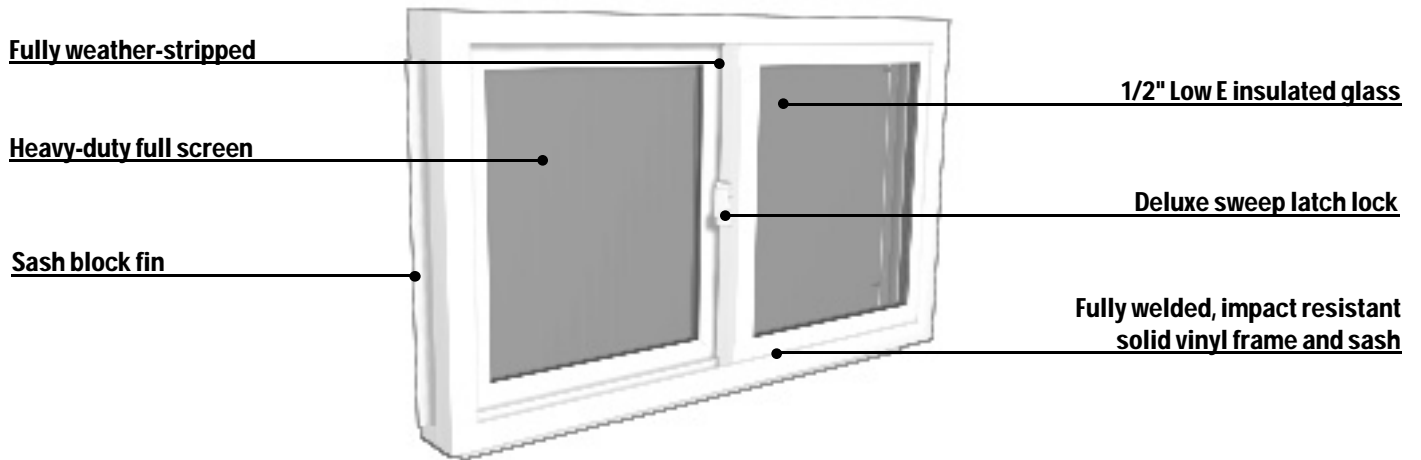


**Interior View**



**IMPORTANT – PLEASE READ**

It is **ABSOLUTELY ESSENTIAL** that the window be installed with the locking handle to the inside and the weep slots to the bottom and outside of the home. To insure proper water drainage be sure that the weep slots are not covered or obstructed.

**REMOVING SASH FROM WINDOW**

Both sash must be removed before installing the window. Slide the locking sash (sash on the right) to the left side of the frame and align the left edge of the sash frame to the key slot in the header (see fig. 1). Lift the sash up and out using the key slot. Slide the keeper sash (sash on the left) to the right side of the frame and repeat the same operation.

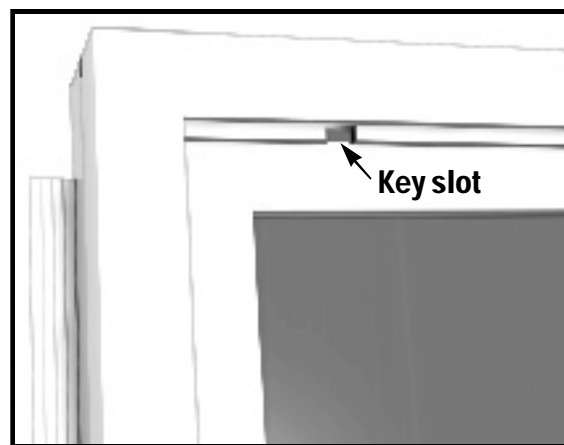


fig.1

*"The Finest Basement Window on the Market"*



## **INSTALLATION**

Duo-Corp. Vinyl basement windows are designed to install as you would install any wood basement window. Detailed below are the two most accepted methods.

**1. Replacement Cement Block or Poured Concrete Wall using no Sash Block Fin (strip vinyl Sash Block Fin with utility knife)**

**Step 1.** Place window in opening (Make sure locking handle is to the **INSIDE** and weep slots are to the **OUTSIDE** and **BOTTOM**). Secure window to wood plate using two (2) #8 x 2" pan head or round head wood screws through **PRE-DRILLED** header holes.

**Step 2.** Apply mortar wash to opening between top of block and bottom of window. Caulk the interior and exterior around mainframe and wall. To insure proper water drainage be sure that the exterior weep holes are not covered or obstructed (see fig. 2).

**Step 3.** Finish inside as desired.

**2. Cement Block using Sash Block Fin Installation for New Construction Only. (Can be installed by Block Mason or Carpenter before plate is placed on top of Block Wall)**

**Step 1.** After window opening has been blocked-up, place window into opening by placing vinyl sash block fins into existing sash block slots. Drop window into opening (Make sure locking handle is to the **INSIDE** and weep slots are to the **OUTSIDE** and **BOTTOM**).

**Step 2.** Secure window to wood plate using two (2) #8 x 2" pan head or round head wood screws through **PRE-DRILLED** header holes.

**Step 3.** Apply mortar wash to opening between top of block and bottom of window. Caulk the interior and exterior around mainframe and wall. To insure proper water drainage be sure that the weep holes are not covered or obstructed (see fig.2).

**Step 4.** Finish inside as desired.

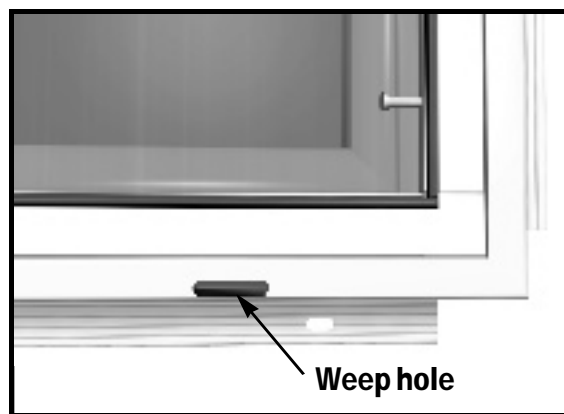


fig.2

*"The Finest Basement Window on the Market"*

